

01st October 2022

Dear Sir/Madam,

STAKEHOLDER CONSULTATION INVITATION TO COMMENT ON MALAYSIAN SUSTAINABLE PALM OIL (MSPO) RECERTIFICATION AUDIT

We are pleased to invite you to attend and provide comments in the stakeholder consultation meeting.

KL-Kepong (Sabah) Sdn Bhd, has applied to Global Gateway Certifications Sdn Bhd to carryout certification activities in accordance with the Malaysian Sustainable Palm Oil (MSPO) standards.

The standards that shall be applied in the assessment are as below;

- MS 2530-3: MSPO, Part 3: General Principles for Oil Palm Plantations and Organized Smallholders
- MS 2530-4: MSPO, Part 4: General Principles for Palm Oil Mills

As planned, the auditing will be conducted on **14th November 2022** to **16th November 2022**. Date and time for consultation of interested parties are as follows:

Date : 15th November 2022
Time : 10:30 am to 12:30 pm
Location : KLK – Pinang Complex
Batu 42, Jalan Tawau - Semporna,
Locked Bag No.3,
91009 Tawau,
Sabah, Malaysia.

Note *: If you are unable to attend the meeting you are most welcome to meet our audit team and convey your comments during any of the audit days.

Applicant	KL-Kepong (Sabah) Sdn Bhd
Contact details	Ms. Shia Bee Gek Laboratory Manager, Batu 42, Jalan Tawau-Semporna, Locked Bag No.3, 91009 Tawau, Sabah, Malaysia. +6089-975111 bg.shia@klk.com.my



Brief business information of applicant	Kuala Lumpur Kepong Berhad (“KLK”) is a company incorporated in Malaysia and listed on the Main Market of Bursa Malaysia Securities Berhad with a market capitalisation of approximately RM21.687 billion at the end of September 2021. KLK is amongst the largest plantation companies in Malaysia, with a land bank of close to 300,000 hectares, spread across Malaysia (Peninsular and Sabah), Indonesia (Belitung Island, Sumatra, Kalimantan) and Liberia.
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PALM OIL MILL (POM) FOR THIS ASSESSMENT						
Name of Palm Oil Mill	Mill Capacity	Location	GPS reference		Forecasted Annual output (MT)	
(POM)	MT/Hr	Address	Longitude	Latitude	CPO	Palm Kernel
KLK (S) Pinang Palm Oil Mill	45	Mile 42, Tawau - Semporna Highway, Tawau, Sabah.	E 118.27819	N 4.45041	55,000	7,900

ASSOCIATED SUPPLY BASE OF FFB TO THE ABOVE POM TO BE INCLUDED IN THIS ASSESSMENT			
Owned Oil Palm Plantation / Association	GPS reference		Area Summary (Ha)
	Longitude	Latitude	Total
Pinang Estate	E 118.27103	N 4.43266	2,420
Pangeran Estate	E 118.26775	N 4.44199	2,855
Jatika Estate	E 118.29094	N 4.55800	3,508
Sigalong Estate	E 118.29792	N 4.44597	2,864
Total			11,647

Stakeholder consultation is one of the most important parts in certification process; during which relevant national, regional as well as local stakeholders are asked to give their views and opinions as to whether the applicant’s certification units comply with the requirements of the MSPO’s requirements.

We invite all stakeholders to take part in this consultation process as you can make a positive contribution to the certification decision. We invite you to raise any issues, both positive and negative, by sending a written response by mail, fax or by e-mail to our Global Gateway Certifications Sdn Bhd .

For your guidance, you may consider the following points:

- Environmental protection.
- Biodiversity conservation.
- Opportunities for employment.
- Provision of housing, sanitation, amenities and educational support.
- Company approach to community development.
- Participation in decision making.
- Any other issue, both positive and negative that you consider may be of relevance to the assessment.



Please direct your comments to:

Global Gateway Certifications Sdn Bhd
Scheme Manager - MSPO,
Global Gateway Certifications Sdn Bhd,
No.10, Jalan Rasmi 7,
Taman Rasmi Jaya,
68000 Ampang,
Selangor Darul Ehsan,
Malaysia.
Tel: +603 4256 2689
Fax: +603 4256 2687,
E-Mail: admin@ggc.my

Details on the audit team:

Nur Zafirah binti Zulkifli (Lead Auditor)

Graduated in Masters of Science -Environmental Technology and Bachelor of Applied Science (Agro Technopreneurship) with Honours with working experience more than 4 years in environmental management and science sector. Also, have 3 years' experience as an auditor for MSPO scheme. Fully trained in palm oil certification programs such as MSPO, SCCS and etc. Qualified as Auditor in several certification programme. Involved in MSPO assessment since 2019. Completed and attended Malaysian Sustainable Palm Oil (MSPO) 2530:2013 Auditors Training, MSPO SCCS Auditor Training and ISO 9001:2015 & 14001:2015 Auditor/Lead Auditor Training Course, Integrated Management System. Member of GGC MSPO audit team. Able to speak and understand Bahasa Malaysia and English.

Mohd Fadzli bin Bistamam (Auditor)

Post graduate qualification in Agricultural Engineering with more than 7 years working experience in Oil Palm Plantation Industry. More than 7 years of working experience in Oil Palm Plantation Industry with skills in Good Agricultural Practices (GAP) and Integrated Pest Management (IPM). Experience in managing estate workers, handling of mineral and peat soil and knowledgeable in chemical control of weeds and Pest & Disease in Oil Palm Plantation Sector. Fully trained in similar agriculture certification programs such as RSPO, MSPO and ISCC. Completed and certified in ISO 9001:2015, RSPO Lead Auditor Course, RSPO Supply Chain Certification Training, MSPO Training, ISCC EU & Plus Basic Training, ISCC Waste & Residue Training and ISCC Plus Training. Involved in Oil Palm Sustainability Audit since year 2016. Involved in audits conducted in Malaysia, Indonesia, Papua New Guinea, Ivory Coast, India and Singapore. Member of GGC MSPO audit team. Able to speak and understand Bahasa Malaysia and English.

Kanchana Devi Neelaganden (Auditor)

Graduated in Intensive Diploma in Oil Palm Management & Technology and Master of Business Administration from UNITAR International University. Equipped with more than 20 years of working experience in HR and Administration, Sales and Marketing inclusive of 4 years in sustainable industry. Successfully completed and certified as ISO 9001:2015 Lead Auditor in year 2021 by Exemplar Global. Member of GGC audit team. Able to speak and understand Bahasa Malaysia and English.



Mohd Azmi Samynathan bin Abdullah (Auditor)

Mohd Azmi holds an MBA majoring in Human Resource Management, Bachelor of Business in Business Administration, Diploma in Human Resource Management and Certificate in Agriculture from University of Western Sydney, RMIT University, Australia, University Malaya and Institut Pertanian Semenanjung Malaysia respectively. He has vast experience in the field of Human Resource Management spanning more than two decades in the manufacturing industry. Prior to this he held various key management positions in Human Resource & Administration with several multinational companies. Azmi has extensive hands-on experience in recruitment and selection of Foreign Labour, Managing Conciliation meetings at the Labour and Industrial Relations Department, handling employee disciplinary issues, employee welfare, developing, reviewing & updating human resource policies and procedures. He has been advising management teams throughout his career on requirements of the Labour Laws. Further, Mohd Azmi, is also a Panel Member of the Industrial Relations Court representing the employers appointed by the Minister of Human Resources. Further, he is also an External Supply Chain Assurance System (ESCAS) auditor in the cattle industry conducting audits in Malaysia, Brunei, Singapore, and Vietnam. Besides his vast experience in HRM, Azmi is also an experienced auditor in second and third-party auditing system. Fully trained in ISO 9001:2008 (Quality Management System) Lead Auditor Course and successfully completed MSPO, MSPO-SCCS (endorsed by MPOCC) and RSPO Auditors Training Course. Further, he has also attended Social Auditing Workshop in Melaka in 2019 conducted by Verite. He is a member of the GGC MSPO audit team and able to read and write in English and Bahasa Malaysia fluently.



Comments received within 30 days from the date of this letter will be considered in this Assessment. Please include the following information should we need to contact you for clarification on any issues raised:

Name : _____
Address : _____
E-Mail : _____
Phone Number : _____
Summary of Issue : _____

If you wish your comments to be treated confidentially or remain anonymous, please mark your reply "CONFIDENTIAL".

We thank you for the participation and feedback.

Yours Sincerely,



Muhd Jamalul Arif bin Hamid
Scheme Manager - MSPO,
Global Gateway Certifications Sdn Bhd



01^{hb} Oktober 2022

Kepada Badan atau Orang Perseorangan yang Berkepentingan,

JEMPUTAN UNTUK MEMBUAT ULASAN BERKENAAN DENGAN PENSIJILAN PIAWAIAN KELESTARIAN MINYAK SAWIT MALAYSIA (MSPO)

Dengan sukacita kami menjemput pihak Tuan/ Puan untuk menghadiri dan memberi komen di sesi rundingan seperti di atas.

KL-Kepong (Sabah) Sdn Bhd, telah memohon kepada Global Gateway Certifications Sdn Bhd untuk melaksanakan penilaian pensijilan Piawaian Kelestarian Minyak Sawit Malaysia (MSPO).

Keperluan piawaian yang akan digunapakai semasa proses pensijilan adalah:

- MS 2530-3: MSPO, “Bahagian 3: Prinsip-Prinsip Umum Untuk Ladang Sawit dan Pekebun-Pekebun Teratur”
- MS 2530-4: MSPO, “Bahagian 4: Prinsip-Prinsip Umum Untuk Kilang Minyak Sawit”

Seperti yang dijadualkan, penilaian pensijilan tersebut akan bermula pada **14^{hb} November 2022** hingga **16^{hb} November 2022**. Tarikh dan masa bagi perundingan pihak berkepentingan adalah seperti berikut:

Tarikh : 15^{hb} November 2022
Masa : 10:30 pagi hingga 12:30 tengahari
Lokasi : KLK – Pinang Complex
Batu 42, Jalan Tawau - Semporna,
Beg Berkunci No.3,
91009 Tawau,
Sabah, Malaysia.

Nota*: Sekiranya pihak Tuan /Puan tidak dapat menghadiri mesyuarat penilaian, pihak Tuan/Puan disarankan untuk bertemu Juruaudit dan memaklumkan sebarang ulasan ketika sesi audit berkenaan berlangsung.

Syarikat Pemohon	KL-Kepong (Sabah) Sdn Bhd
Butiran Pemohon	Ms. Shia Bee Gek Laboratory Manager, Batu 42, Jalan Tawau - Semporna, Beg Berkunci No.3, 91009 Tawau, Sabah, Malaysia. +6089-975111 bg.shia@klk.com.my
Maklumat ringkas perniagaan pemohon	Kuala Lumpur Kepong Berhad (“KLK”) ialah sebuah syarikat yang diperbadankan di Malaysia dan disenaraikan di Pasaran Utama Bursa Malaysia Securities Berhad dengan permodalan pasaran kira-kira RM21.687 bilion pada akhir September 2021. KLK adalah antara syarikat perladangan terbesar di Malaysia, dengan bank tanah seluas hampir 300,000 hektar, tersebar di seluruh



	Malaysia (Semenanjung dan Sabah), Indonesia (Pulau Belitung, Sumatera, Kalimantan) dan Liberia.
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MAKLUMAT KILANG KELAPA SAWIT YANG TERLIBAT DALAM SKOP PENSIJILAN INI.

Nama kilang sawit	Kapasiti Kilang	Lokasi	Rujukan GPS		Anggaran Pengeluaran Tahunan (MT)	
			Longitude	Latitude	CPO	Palm Kernel
(KKS)	MT/Jam	Alamat				
KLK (S) Kilang Sawit Pinang	45	Mile 42, Tawau - Semporna Highway, Tawau, Sabah.	E 118.27819	N 4.45041	55,000	7,900

RANTAIAN BEKALAN BTS YANG TERLIBAT DALAM SKOP PENSIJILAN INI

Nama Ladang / Pertubuhan	Rujukan GPS		Jumlah kawasan (Ha)
	Longitude	Latitude	Jumlah
Ladang Pinang	E 118.27103	N 4.43266	2,420
Ladang Pangeran	E 118.26775	N 4.44199	2,855
Ladang Jatika	E 118.29094	N 4.55800	3,508
Ladang Sigalong	E 118.29792	N 4.44597	2,864
Jumlah			11,647

Perundingan dari pihak berkepentingan adalah salah satu aktiviti dalam utama dalam proses pensijilan, di mana semua pihak berkepentingan diminta untuk memberi pandangan yang boleh mempengaruhi keputusan samada keperluan MSPO dipatuhi.

Kami meminta anda mengemukakan sebarang isu, baik positif mahupun negatif melalui surat, fax atau e-mel kepada Global Gateway Certifications Sdn Bhd. Tuan/ Puan boleh menghadiri sesi bersama pihak berkepentingan semasa audit.

Sebagai rujukan, anda boleh mempertimbangkan isu-isu seperti berikut;

- Perlindungan alam sekitar
- Pemulihan kepelbagaian biologi
- Pengwujudan peluang pekerjaan
- Penyediaan perumahan, sanitasi, dan pendidikan sokongan
- Pendekatan syarikat dalam perkembangan masyarakat
- Mengambil bahagian dalam membuat keputusan
- Isu-isu yang lain baik positif atau negatif yang anda fikir relevan kepada penilaian.

Sila hantar pandangan / komen anda kepada:

Global Gateway Certifications Sdn Bhd

Pengurus Skim - MSPO,
Global Gateway Certifications Sdn Bhd,
No.10, Jalan Rasmi 7,
Taman Rasmi Jaya,
68000 Ampang,
Selangor Darul Ehsan,
Malaysia.
Tel: +603 4256 2689
Fax: +603 4256 2687
Email: admin@ggc.my

Maklumat terperinci anggota Juruaudit:

Nur Zafirah binti Zulkifli (Ketua Juruaudit)

Berkelulusan dalam Ijazah Sarjana Sains - Teknologi Persekitaran dan Ijazah Sarjana Muda Sains Gunaan (Agro Technopreneurship) Dengan Kepujian dengan pengalaman bekerja lebih daripada 4 tahun dalam pengurusan alam sekitar dan sektor sains. Juga, mempunyai pengalaman 3 tahun sebagai juruaudit untuk skim MSPO. Terlatih sepenuhnya dalam program pensijilan minyak sawit seperti MSPO, SCCS dan lain-lain. Layak sebagai Juruaudit dalam beberapa program pensijilan. Terlibat dalam penilaian MSPO sejak 2019. Menamatkan dan menghadiri Latihan Juruaudit Minyak Sawit Lestari Malaysia (MSPO) 2530:2013, Latihan Juruaudit MSPO SCCS dan Kursus Latihan Juruaudit/ Ketua Juruaudit ISO 9001:2015 & 14001:2015, Sistem Pengurusan Bersepadu. Ahli pasukan audit MSPO GGC. Berkebolehan bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.

Mohd Fadzli bin Bistamam (Auditor)

Graduan Ijazah Sarjana Muda dalam bidang Kejuruteraan Biologi dan Pertanian dengan pengalaman kerja lebih dari 7 tahun di dalam Industri Perladangan Kelapa Sawit. Mempunyai lebih dari 7 tahun pengalaman bekerja di Industri Perladangan Kelapa Sawit dengan kemahiran dalam Amalan Pertanian Baik (GAP) dan Pengurusan Perosak Bersepadu (IPM). Pengalaman menguruskan pekerja ladang, pengendalian mineral dan tanah gambut serta berpengalaman di dalam pengurusan racun untuk kawalan rumput dan makhluk perosak di sektor Ladang Kelapa Sawit. Juga berkelayakan sebagai Ketua Juruaudit dan terlibat dalam audit kelestarian dan Sistem Pengurusan untuk kebanyakan standard kelestarian seperti audit RSPO, ISCC dan MSPO. Telah berjaya menamatkan kursus-kursus seperti ISO 9001:2015, RSPO Lead Auditor Course, RSPO Supply Chain Certification Training, MSPO Training, ISCC EU & Plus Basic Training, ISCC Waste & Residue Training and ISCC Plus Training. Terlibat dalam bidang audit sejak dari tahun 2016 dan pernah menjalankan audit di negara Malaysia, Indonesia, Papua New Guinea, Ivory Coast, India and Singapore. Ahli pasukan MSPO audit GGC. Boleh bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.

Kanchana Devi Neelaganden (Auditor)

Berkelulusan Diploma Intensif Kelapa Sawit Pengurusan & Teknologi dan Sarjana Pentadbiran Perniagaan dari UNITAR Universiti Antarabangsa. Dilengkapi dengan lebih daripada 20 tahun pengalaman bekerja dalam HR dan Pentadbiran, Jualan dan Pemasaran termasuk 4 tahun dalam industri lestari. Berjaya menyelesaikan latihan dan diperakui sebagai Juruaudit Utama ISO 9001:2015 pada tahun 2021 oleh Exemplar Global. Ahli pasukan audit GGC. Boleh bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.

Mohd Azmi Samynathan bin Abdullah (Auditor)

Graduan MBA dalam jurusan Pengurusan Sumber Manusia (University of Western Sydney) Sarjana Muda Perniagaan dalam Pentadbiran Perniagaan (RMIT University, Australia), Diploma Pengurusan Sumber Manusia (University Malaya) dan Sijil Pertanian dari Institut Pertanian Semenanjung Malaysia. Beliau memiliki pengalaman luas dalam bidang Pengurusan Sumber Manusia yang merangkumi lebih dari dua dekad dalam Industri pembuatan. Sebelum ini, beliau memegang pelbagai Jawatan Pengurusan Sumber Manusia & Pentadbiran dengan beberapa Syarikat Multinasional. Azmi mempunyai pengalaman luas dalam pengambilan Tenaga Kerja Asing, menguruskan proses Rundingan Damai di Jabatan Tenaga Kerja dan di Jabatan Perhubungan Perusahaan, menangani masalah Disiplin Pekerja, Kebajikan Pekerja, Mengkaji & Mengemas kini Dasar dan Prosedur Sumber Manusia. Dia telah menasihati pengurusan syarikat sepanjang kariernya mengenai keperluan Undang-Undang Buruh. Selain dari itu, Mohd Azmi, adalah Anggota Panel Mahkamah Perhubungan Perusahaan Malaysia mewakili majikan yang telah dilantik oleh Menteri Sumber Manusia. Seterusnya, beliau juga merupakan Juruaudit “External Supply Chain Assurance System” (ESCAS) dalam industry ternakan dan telah menjalankan Audit di Malaysia, Brunei, Singapura dan Vietnam. Selain pengalamannya yang luas dalam bidang Pengurusan Sumber Manusia, Azmi juga merupakan juruaudit yang bertauliah dan berpengalaman dalam sistem audit pihak kedua dan ketiga. Dilatih sepenuhnya dalam audit Sistem Pengurusan Kualiti ISO 9001: 2008 dan audit Kelastarian MSPO, MSPO-SCCS dan RSPO. Seterusnya beliau telah menghadiri “Social Auditing Workshop” di Melaka pada tahun 2019 yang dikendalikan oleh Verite. Beliau adalah ahli pasukan audit GGC dan boleh membaca dan menulis dalam Bahasa Malaysia dan Bahasa Inggeris dengan lancar.

Komen yang diterima dalam tempoh 30 hari daripada tarikh surat ini akan dipertimbangkan. Sila sertakan maklumat bertulis dalam format berikut untuk kami menghubungi anda (jika perlu) untuk mendapat penjelasan terperinci mengenai isu-isu yang dibangkitkan.

Nama : _____
Alamat : _____
E-mel : _____
Nombor Telefon : _____
Ringkasan Isu : _____

Jika komen anda ingin dirahsiakan, sila tanda perkataan “SULIT” di penjuru atas borang tersebut.

Sekian, terima kasih.

Yang benar,



Muhd Jamalul Arif bin Hamid
Pengurus Skim - MSPO,
Global Gateway Certifications Sdn Bhd